

REGULATIONS

of the Gdynia Maritime University Student Government



Consolidated text incorporating amendments introduced by:

Resolution of the Gdynia Maritime University Student Parliament of 10 November 2020;
Resolution No. 1 of the Gdynia Maritime University Student Parliament of 18 March 2024.



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We, the Students of Gdynia Maritime University, mindful of the proud traditions of our University and of its welfare, which we wish to help shape, and striving to regulate precisely and reliably the matters falling within the scope of our activity, hereby establish the following:

I. General Provisions

Article 1

These Regulations of the Gdynia Maritime University Student Government, hereinafter referred to as ‘the Regulations’, set out the rules governing the operation of the Student Government of Gdynia Maritime University, hereinafter referred to as the Student Government.

Article 2

1. The Student Government operates at Gdynia Maritime University on the basis of the Act – the Act of 20 July 2018 – Law on Higher Education and Science (Journal of Laws of 2018, item 1668, as amended), hereinafter referred to as the Act, the Statutes of Gdynia Maritime University, and these Regulations.
2. In the event of a conflict between provisions, the provisions indicated in the Act shall prevail.

Article 3

The Student Government is composed of all students of Gdynia Maritime University.

Article 4

1. The following terms and abbreviations are used in these Regulations:
 1. Parliament – the Student Parliament of Gdynia Maritime University;
 2. Student Government – Student Government of Gdynia Maritime University;
 3. University – Gdynia Maritime University;
 4. Regulations – the Regulations of the Gdynia Maritime University Student Government;
 5. Praesidium of the Parliament – the Praesidium of the Gdynia Maritime University Student Parliament;
 6. Senate – the Senate of Gdynia Maritime University;
 7. Congress – the Congress of the Student Parliament of the Republic of Poland;
 8. Chair – the Chair of the Praesidium of the Gdynia Maritime University Student Parliament;



9. Deputy Chair – a Deputy Chair of the Praesidium of the Gdynia Maritime University Student Parliament;
10. Faculty – a basic research and teaching organisational unit of Gdynia Maritime University;
11. Student – a student of Gdynia Maritime University;
12. Faculty Council – the Faculty Council of the Gdynia Maritime University Student Government;
13. Statutes – the Statutes of Gdynia Maritime University.

Article 5

The bodies of the Student Government are:

1. legislative bodies:
 - a) the Parliament,
 - b) the Praesidium of the Parliament,
 - c) the Faculty Councils,
 - d) the Council of Residents of Student Residences;
2. executive bodies:
 - a) the Chair,
 - b) the Deputy Chairs,
 - c) the Chair of a Faculty Council of the Student Government,
 - d) the Deputy Chairs of a Faculty Council of the Student Government,
 - e) the Chair of the Council of Residents of Student Residences,
 - f) the Year Representative,
 - g) the Group Representative.

Article 6

The bodies of the Student Government are elected by the students of the University in democratic elections.

Article 7

Through its representative bodies, the Student Government carries out the following tasks:

1. representing all students of the University in the collegial bodies of the University;
2. defending the rights and interests of students;
3. conducting and supporting activities intended to develop the personalities of students and enable them to pursue their interests;
4. seeking the best possible living and study conditions for students and cooperating with the single-person bodies and the administration of the University in awarding students social assistance;
5. conducting and supporting student scientific, cultural, tourist and sporting activities;



6. deciding on matters relating to the distribution of financial resources allocated by the University to student matters;
7. initiating and supporting student mutual assistance;
8. organising student assemblies and demonstrations in accordance with the law and the Statutes;
9. addressing matters concerning students to state authorities and public administration bodies, in agreement with the authorities of the University;
10. participating in efforts to improve the standard of the teaching process.

Article 8

For the performance of its tasks, the Student Government shall use the premises and technical resources of the University to the extent agreed with the authorities of the University.

II. Student Parliament

Article 9

The Parliament is composed of:

1. the Praesidium of the Parliament;
2. the Faculty Councils.

Article 10

1. The highest legislative body of the Student Government is the Gdynia Maritime University Student Parliament, hereinafter referred to as the Parliament, and between its meetings, the Praesidium of the Student Parliament.
2. As the highest legislative body of the Student Government, the Parliament is the only body entitled to adopt amendments to the Regulations of the Gdynia Maritime University Student Government.
3. The Faculty Councils are the legislative bodies at Faculty level.
4. The Councils of Residents are the legislative bodies at the level of Student Residences.
5. The legislative bodies of the Student Government are collegial bodies.

Article 11

1. The Praesidium of the Parliament is composed of the Chair and representatives of the Faculty Councils. Deputy Chairs may attend meetings of the Praesidium of the Parliament.



2. The Praesidium of the Parliament appoints and dismisses student representatives to the Senate and the Electoral College of the University in accordance with the rules set out in the Statutes of the University.
3. Guests invited by the Chair, or by other members of the Praesidium with the Chair's consent, may attend meetings of the Praesidium of the Parliament.
4. The Praesidium of the Parliament may authorise the Chair to take specified actions and decisions on behalf of the Parliament.

Article 12

1. Representatives of the Faculty Councils in the Praesidium of the Parliament are elected by secret ballot, one from each Faculty Council, by the members of those Councils.
2. The representatives of the Faculty Councils in the Praesidium of the Parliament elect the Chair of the Parliament from among themselves by secret ballot.

Article 13

1. The responsibilities of the Parliament include, in particular:
 1. representing students before the authorities of the University, before third parties, and before student governments of other universities;
 2. delegating student representatives as candidates for membership of Senate committees;
 3. jointly deciding with the authorities of the University on the distribution of financial resources allocated for student purposes;
 4. agreeing the text of the Academic Rules and Regulations before their adoption by the Senate;
 5. initiating amendments to the Statutes and the Academic Rules and Regulations;
 6. adopting amendments to the Regulations;
 7. cooperating with the bodies of the University in matters connected with the teaching and educational process, as well as initiating activities intended to develop students' academic interests;
 8. dividing, in agreement with the Rector, the subsidy in the part concerning the scholarship fund resources;
 9. cooperating with the bodies of the University in implementing the system of financial assistance for students;
 10. giving opinions on the rules for awarding prizes for academic achievement;
 11. cooperating with the bodies of the University in establishing rules for financing student scientific activity;
 12. adopting, announcing and coordinating student actions on and off the University campus;
 13. informing students about its activities;
 14. appointing standing and ad hoc committees of the Parliament;



15. cooperating with the bodies of the University and submitting to them the motions and opinions of the Student Government.

Article 14

1. Unless these Regulations provide otherwise, resolutions of the Parliament and the Praesidium of the Parliament shall be adopted by a simple majority of votes in an open vote, in the presence of at least half of the statutory number of members.
2. In the event of an equal number of votes for and against, the Chair's vote shall decide the adoption of resolutions of the Praesidium.
3. A secret ballot shall be held at the request of at least one third of the members of the Parliament.
4. Each member of the Parliament has one vote.
5. Voting may take place in person, remotely or in a hybrid form.

Article 15

Resolutions of the Parliament are invalid if they are inconsistent with generally applicable provisions of law, the Statutes, the Academic Rules and Regulations, or these Regulations.

Article 16

1. In order to decide matters of particular importance, the Parliament may, at the request of the Chair, order a referendum among the students it represents.
2. The result of the referendum is binding if at least 10% of students entitled to vote take part in it and the decision is supported by more than half of those voting.

Article 17

1. The first ceremonial meeting of the newly elected Parliament shall be convened by the Chair of the previous term within 14 days of the announcement of the election results and shall be chaired by them until the election of the Chair and the taking of the oath by the newly elected members of the Parliament.
2. At the first ceremonial meeting, the members of the Parliament shall take the following oath:
"I solemnly swear to perform my duties towards the Students of Gdynia Maritime University conscientiously, to represent them with dignity and to act for their good."
3. The oath shall be taken in such a way that, after the Chair has read out the oath, each member, standing, says: *"I swear."*
4. In the case of by-elections, the Praesidium shall receive the oath described in paragraph 17(2) from the newly elected members within 14 days of the announcement of the election results.
5. If no Chair is elected, the elections to the Praesidium of the Parliament shall be repeated.



Article 18

1. The duties of the Chair include, in particular:
 1. representing the Parliament externally and organising its work;
 2. directing the work of the Praesidium;
 3. representing student matters before the authorities of the University;
 4. representing the Student Government in contacts with external entities;
 5. coordinating cooperation with the alumni associations of GMU;
 6. ensuring that the bodies of the Student Government comply with these Regulations and other University regulations;
 7. supervising the implementation of the resolutions of the Parliament;
 8. administering the resources allocated by the University for student purposes;
 9. ensuring that the bodies of the Student Government have appropriate conditions for their operation;
 10. issuing opinions and formulating motions referred to in the Act, unless reserved to other bodies of the Student Government;
 11. making decisions in matters specified in the Regulations and resolutions of the Parliament, and in matters not falling within the competence of other bodies of the Student Government;
 12. appointing up to four Deputy Chairs, with the consent of the Praesidium;
 13. determining the order of precedence of the Deputy Chairs, appointing the Chair's representatives and defining their scope of duties;
 14. where a collective dispute concerning the interests of students arises at the University, conducting negotiations with the Rector in order to resolve the conflict;
 15. a Deputy Chair may temporarily assume the duties of the Chair where the Chair is unable to perform them.

Article 19

1. Meetings of the Parliament shall be convened by the Chair at least once every six months.
2. Meetings of the Praesidium of the Parliament shall be convened by the Chair at least once a month, excluding the holiday period.
3. A ceremonial meeting of the Parliament shall be convened by the Chair at the request of the Praesidium.
4. The Chair of the Parliament shall convene extraordinary meetings of the Praesidium or the Parliament at the request of at least one third of the members of the Parliament or at least 10% of all students, within 14 days of receiving such a request.
5. Meetings of the Parliament are open. Openness may be excluded by a resolution of the Parliament.



6. Guests invited by the Chair or by members of the Praesidium with the Chair's consent may attend meetings of the Parliament.

III. Faculty Council

Article 20

The Faculty Council decides all matters falling within the scope of the Student Government at Faculty level and, in particular, represents the students of the Faculty before its authorities.

Article 21

The Faculty Council is composed of:

1. the Chair of the Council;
2. the Deputy Chairs of the Council;
3. the Members of the Council.

Article 22

1. The Chair of the Council, the Deputy Chairs of the Council and the members of the Faculty Council are elected from among and by the students of the Faculty in direct, secret and equal elections.
2. Faculty Councils consist of eight students of the given Faculty of the University.

Article 23

1. In matters not regulated by these Regulations, the Regulations of the Faculty Council shall, in particular, specify the mode of organisation and operation of the Faculty Council and its bodies.
2. The Regulations of the Faculty Council are adopted by the Faculty Council after the Parliament confirms their compliance with these Regulations, and they enter into force after the Deputy-Rector responsible for student affairs confirms their compliance with the Statutes.

IV. Councils of Residents of Student Residences

Article 24

1. The Councils of Residents of Student Residences are composed of:

1. the Chair of the Council of Residents of Student Residences;



2. the Deputy Chairs of the Councils of Residents of Student Residences;
3. the representatives of the Councils of Residents of Student Residences.

Article 25

1. Representatives of the Councils of Residents of Student Residences are elected in accordance with the Regulations of the Councils of Residents of Student Residences.
2. The representatives of the Councils of Residents of Student Residences elect from among themselves, by secret ballot, the Chair of the Council and a Deputy Chair.

Article 26

The Council of Residents of a Student Residence:

1. represents all residents of the student residence;
2. jointly decides on the resolution of residents' social and living problems;
3. organises cultural and sporting activities in the student residence;
4. adopts its own regulations.

V. Year Representatives and Group Representatives

Article 27

1. Year Representatives and Group Representatives are elected from among and by the students of the year or group.
2. Year Representatives and Group Representatives:
 1. take action in matters concerning students' material, living and academic conditions;
 2. cooperate in setting examination dates and other matters important for their year or group;
 3. initiate and organise cultural activities and mutual assistance for the students of their year or group;
 4. cooperate with the Faculty Council;
 5. represent the year or group before the academic teachers of the Faculty;
 6. cooperate with the year tutors.



VI. Term of Office of the Student Government Bodies

Article 28

The term of office of the bodies of the Student Government lasts 2 years, starting on 1 December of the year in which the election to those bodies took place, and expires on 30 November.

Article 29

The mandate of a member of a body of the Student Government expires in the event of:

1. expiry of the term of office;
2. resignation from the mandate with notification to the Dean responsible for student affairs and the Vice-Rector responsible for student affairs;
3. loss of student status at the University;
4. being finally disciplined by the disciplinary committee of Gdynia Maritime University;
5. being convicted by a final judgment for an intentional offence or an intentional fiscal offence;
6. unexcused absences from more than three meetings of the Student Government, excluding students undertaking placements and students excused by the Chair of the Student Government;
7. refusal to take the oath.

Article 30

The expiry of a mandate on the basis of Article 29 shall be confirmed by the Praesidium by means of a resolution adopted by an absolute majority of votes.

Article 31

A person who is an executive body may be removed by a resolution adopted by a two-thirds majority of votes in the presence of three-quarters of the statutory number of members of the legislative body that elected that executive body. If the vote concerns a member of a legislative body who is at the same time an executive body, that member shall be excluded from the vote.

Article 32

In the event of the expiry of the mandate of a member of a body of the Student Government, the mandate should be filled again within 90 days. Where the mandate of an executive body



who is a member of a legislative body expires, those functions shall be performed, until the election of a new body, by a person designated by the legislative body.

VII. Elections of the Student Government Bodies

Article 33

Students of the University enjoy both active and passive voting rights.

Article 34

1. Elections shall be conducted by the University Electoral Committee appointed by the Praesidium of the Parliament before 30 October of the election year.
2. The Committee shall consist of at least 3 students who are not standing in the elections.
3. Candidates standing for election to a body of the Student Government are required to submit a candidate information form, which also serves as the nomination form, by the date and at the place specified in the election notice. The candidate information form shall include:
 1. first name and surname;
 2. year of study;
 3. student record number;
 4. Faculty;
 5. study programme;
 6. specialisation/pathway (if there is no specialisation or pathway, this field should be left blank);
 7. telephone number;
 8. email address;
 9. the following declaration:

“I declare that:

 - 1) *I have not been disciplined by the disciplinary committee of Gdynia Maritime University;*
 - 2) *I have not been convicted by a final judgment for an intentional offence or an intentional fiscal offence;*
 - 3) *I enjoy full public rights;*
 - 4) *I have full legal capacity.”*
 10. a GDPR clause compliant with the current requirements.



Article 35

The manner of operation of the Committee should guarantee students the possibility of exercising their active and passive voting rights, as well as the democratic conduct of the elections.

Article 36

1. The Electoral Committee shall determine and announce to students the deadline and method for nominating candidates, as well as the date and place of the elections, by posting notices on the information board of the Parliament and on the University's website.
2. The Committee shall announce the election timetable no later than 20 November of the election year.
3. The acceptance of candidate nominations by the Committee begins when the notices referred to in paragraph 36(1) are posted and lasts for at least 7 days.
4. After the close of candidate nominations, the Committee shall prepare ballot papers separately for each Faculty, placing the names of the candidates in alphabetical order together with instructions on how to vote. Voting lasts for two consecutive days, for four hours each day. Voting takes place on the premises of the University at a place designated by the Committee and indicated in the notices referred to in paragraph 36(1).
5. The number of candidates for whom each voter may cast a vote results from the number of places in the bodies of the Student Government.
6. After the end of voting, the Committee shall count the votes and immediately make the results public.
7. The election results must be communicated to students by posting notices on the information board of the Parliament and on the University's website no later than 30 November of the election year.

Article 36¹

1. During a temporary limitation of the functioning of the University in connection with the prevention, counteraction and combating of COVID-19, the Electoral Committee may decide to conduct the elections using means of electronic communication.
2. When conducting elections using means of electronic communication, the Electoral Committee shall take into account the need to ensure active and passive voting rights and the secrecy of the vote.



Article 37

The Praesidium of the Parliament supervises the proper conduct of elections to the Faculty Councils.

VIII. Elections of the Student Government Bodies

Article 38

1. The Regulations are adopted by the Parliament.
2. The Regulations enter into force after the Rector confirms their compliance with the Act and the Statute.
3. Amendments to the Regulations may be made in the procedure provided for their adoption.
4. Amendments to the Regulations require confirmation by the Rector that they are compliant with the Act and the Statute of Gdynia Maritime University.

Article 39

The previously applicable Regulations of the Gdynia Maritime Academy Student Government of 24 April 2008 shall cease to have effect.

Article 40

The current Deputy Chair of the Student Parliament becomes a Deputy Chair within the meaning of Article 18(12) of these Regulations.