

Annex 2 to the GMU Student Residence Rules and Regulations

Luggage Storage Regulations for GMU Student Residences

1. Definitions

Whenever the following terms appear in these Regulations, they have the meanings set out below:

1. **GMU** – Gdynia Maritime University;
2. **SRs** – the Student Residences of Gdynia Maritime University;
3. **SR Administration** – the SR Coordinators of individual Student Residences and administrative staff.

2. Scope

These Regulations set out the rules for using luggage storage facilities located in GMU Student Residences and govern the handling of residents' claims that may arise from storing luggage in luggage storage.

3. Purpose of luggage storage

The purpose of luggage storage in SRs is to store residents' luggage, hand luggage, items and other personal belongings, excluding:

- valuables,
- cash,
- items whose possession is prohibited by law, and
- any other items that are not permitted to be deposited under these Regulations.

4. Free of charge

Depositing items in SR luggage storage is free of charge.

5. Packaging and types of items accepted

Luggage storage allows residents to deposit ordinary luggage or hand luggage in any closed container, regardless of its type (e.g., a suitcase, bag, backpack, carrier bag, cardboard box, etc.). Some items (e.g., clothes, outerwear, bicycles, skates, skis, etc.) may be accepted without packaging.

6. Weight limit

The weight of luggage deposited by one person must not exceed 20 kg.

7. Separate luggage units

Any item attached to or placed on hand luggage is treated as a separate item of luggage.

8. Information required when depositing items

When depositing luggage, the resident must provide their first name, surname, contact telephone number and an estimated collection time. This information is recorded in the Storage Agreement.

9. Collection before the stated time

Items left in luggage storage may be collected at any time before the stated collection deadline.

10. Document required for collection

To collect items left in luggage storage, the resident should present the Storage Agreement.

11. Loss of the Storage Agreement

If the Storage Agreement is lost, items may be released to the person who deposited them after their identity has been confirmed using an appropriate identification document by the staff member in charge of luggage storage, and against a written receipt confirming collection.

12. Claims on release

Claims concerning items stored in luggage storage must be submitted directly at the time the items are released, in the presence of a member of SR Administration staff or SR reception staff.

13. No objections after acknowledgement

By signing to acknowledge collection of items stored in luggage storage, the depositor confirms that the items have been collected without reservations.

14. Exclusion of liability where not at fault

GMU is not liable for the loss of luggage (or any part of it) or for damage to luggage where this occurs through no fault of GMU, including where it results from:

1. the actions of third parties (e.g., theft, robbery, etc.);
2. unforeseen circumstances (e.g., fire, flooding, etc.);
3. force majeure (e.g., natural disasters, destruction of premises, etc.).

15. Prohibited items and refusal to accept items

It is prohibited to deposit animals or birds, weapons, drugs, explosives, flammable materials (including alcohol, petrol and acetone), pyrotechnics, infectious materials, radioactive materials, corrosive or toxic substances, or substances that produce an unpleasant smell or contaminate other items or the luggage storage premises.

It is also prohibited to store valuables in luggage storage, including in particular cash, securities, bonds, documents, gold, precious stones, jewellery, antiques, digital equipment, and other valuables.

The custodian may also refuse to accept items for storage where there are no appropriate conditions for their storage or where the items cannot be stored safely.

16. Decision to refuse items

A decision to refuse acceptance of luggage for storage is taken in person by a member of SR Administration staff or SR reception staff, who will explain the reasons for refusal to the resident.

17. Failure to collect items

If, within 3 months of the collection date specified in the Storage Agreement, the depositor does not collect the items stored in luggage storage, Gdynia Maritime University may, at its discretion, either:

- hand the items over for storage to a third party specialising in such services, at the depositor's cost and risk; or
- destroy or dispose of the items.

18. Acceptance of these Regulations

By depositing items, the depositor confirms that they have read these Regulations and undertake to comply with them.