Annex 2 to the GMU Student Residence Rules and Regulations

# Luggage Storage Regulations for GMU Student Residences

## 1. Definitions

Whenever the following terms appear in these Regulations, they have the meanings set out below:

1. GMU – Gdynia Maritime University;
2. SRs – the Student Residences of Gdynia Maritime University;
3. SR Administration – the Managers of individual Student Residences and Administrative Assistants.

## 2. Scope

These Regulations set out the rules for using luggage storage facilities located in GMU Student Residences and govern the handling of residents' claims that may arise from storing luggage in luggage storage.

## 3. Purpose of luggage storage

The purpose of luggage storage in SRs is to store residents' luggage, hand luggage, items and other personal belongings, excluding valuables, cash, items whose possession is prohibited by law, and any other items that are not permitted to be deposited under these Regulations:

## 4. Free of charge

Depositing items in SR luggage storage is free of charge.

## 5. Packaging and types of items accepted

Luggage storage allows residents to deposit ordinary luggage or hand luggage in any closed container, regardless of its type: a suitcase, bag, backpack, carrier bag, cardboard box, etc. Some items (clothes, outerwear, bicycles, skates, skis, etc.) may be accepted without packaging.

## 6. Weight limit

The weight of luggage deposited by one person must not exceed 20 kg.

## 7. Separate luggage units

Any item attached to or placed on hand luggage is treated as a separate item of luggage.

## 8. Information required when depositing items

When depositing luggage, the resident must provide their first name, surname, contact telephone number and an estimated collection time. This information is recorded in the Storage Agreement.

## 9. Collection before the stated time

Items left in luggage storage may be collected at any time before the stated collection deadline.

## 10. Document required for collection

To collect items left in luggage storage, the resident should present the Storage Agreement.

## 11. Loss of the Storage Agreement

If the Agreement is lost, items deposited may be released to the depositor after their identity has been confirmed using an appropriate identification document by the person operating the luggage storage facility, and against a written receipt confirming collection of those items

## 12. Claims on release

Claims concerning items deposited are accepted directly at the time the items are released, in the presence of a member of SR Administration or SR Reception staff.

## 13. No objections after acknowledgement

Upon signing to acknowledge collection of items deposited, the depositor confirms collection of those items without reservations.

## 14. Exclusion of liability where not at fault

GMU is not liable for the loss of items left in luggage storage or damage to them where this occurs through no fault of GMU:

1. through the fault of third parties (theft, robbery, etc.);
2. due to force majeure (natural disasters, destruction of premises, etc.).

## 15. Prohibited items and refusal to accept items

It is prohibited to deposit animals and birds, weapons, drugs, explosives, flammable materials (alcohol, petrol, acetone), pyrotechnics, infectious materials, radioactive materials, corrosive and toxic substances, or substances that emit an unpleasant smell or contaminate other items and the luggage storage premises.

It is prohibited to store valuables in luggage storage, including in particular cash, securities, bonds, documents, gold, precious stones, jewellery, antiques, digital equipment, and other valuables.

The depositary may also refuse to accept items for storage where there are no appropriate conditions for their storage or where they cannot be stored safely.

## 16. Decision to refuse items

A decision to refuse acceptance of luggage for storage is taken in person by a member of SR Administration or SR Reception staff, who will explain the reasons for refusal to the SR resident.

## 17. Failure to collect items

If, within three months of the collection date specified in the Storage Agreement, the depositor does not collect the items deposited, Gdynia Maritime University is entitled, at its discretion, either to hand the items over for storage to an entity specialising in such activities, at the depositor’s cost and risk, or to destroy or dispose of them.

## 18. Acceptance of these Regulations

Upon depositing items in luggage storage, the depositor confirms that they have read these Regulations and undertake to comply with them.