

GDYNIA MARITIME UNIVERSITY

ERASMUS AND INTERNATIONAL STUDENT GUIDE



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WELCOME
TO GDYNIA
MARITIME
UNIVERSITY

Gdynia Maritime University is the oldest maritime university in Poland and one of the largest in Europe. It educates merchant fleet officers, engineers, and managers for roles within the maritime industry and coastal regions at the bachelor's, master's, and doctoral levels.

Our university is innovative, providing students with knowledge and skills of the highest standard, in line with international requirements. All faculties offer first- and second-cycle studies and are authorized to confer doctoral degrees. All maritime specializations hold certificates of compliance with the STCW Convention, established by the International Maritime Organization.

Gdynia Maritime University (GMU) is the legal successor to the Maritime School, founded on June 17, 1920, in Tczew. It also continues the legacy of Polish maritime schools in London and Southampton, which trained maritime personnel during WWII, as well as the National Maritime School, the National School of Maritime Fishing, the Higher Maritime School, and the Maritime Academy in Gdynia.



**RECTOR**

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PhD, DSc, FRIN, FNI, Master Mariner

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Dariusz Barbucha
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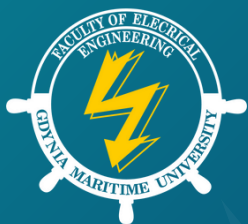
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FACULTY OF MANAGEMENT AND QUALITY SCIENCE

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FACULTY OF COMPUTER SCIENCE

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The Faculty offers its students a diverse and modern research and teaching infrastructure, benefiting from the latest technological advancements. Lecture halls equipped with state-of-the-art audiovisual systems and laboratories featuring next-generation devices and instruments, along with free internet access, provide excellent conditions for scientific research and teaching.

Graduates in marine specialisations are prepared for the roles of shipboard electroautomation engineers or shipboard radio electronics and electronics engineers onboard ships of the merchant fleet.

FIRST CYCLE (BACHELOR'S DEGREE)

- Electrical Engineering
- Electronics and Telecommunications
- Information Technology

SECOND CYCLE (MASTER'S DEGREE)

- Electrical Engineering
- Electronics and Telecommunications
- Communication and Information Systems





The Faculty of Marine Engineering is one of the two oldest faculties at Gdynia Maritime University (GMU). Its history dates back to 1920, when the Maritime School was established in Tczew with two faculties: Navigation and Marine Engineering.

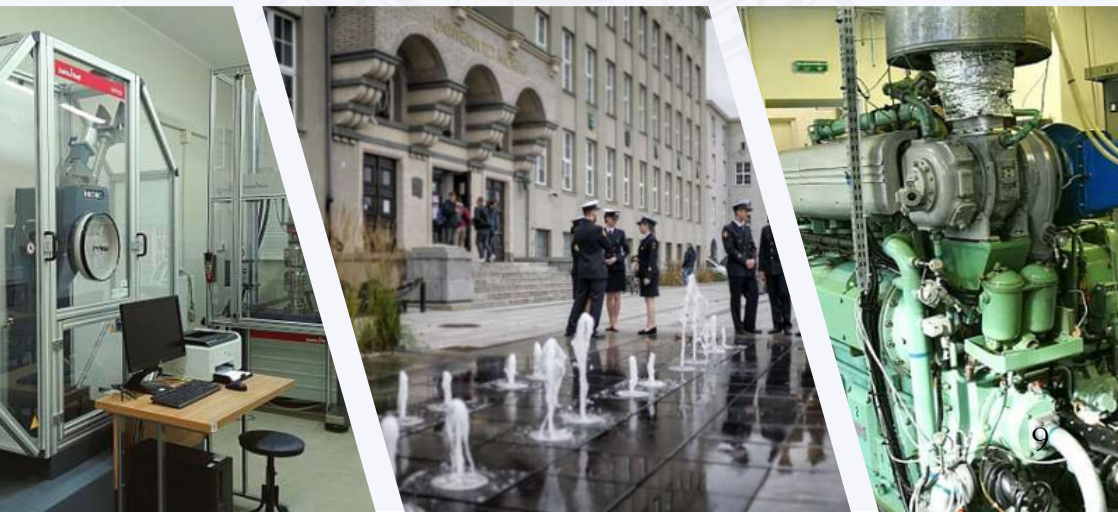
The Faculty's mission is to provide top-level education, preparing personnel to effectively address the challenges of modern maritime transport and the global maritime economy. It also conducts scientific research focused on the design, construction, and operation of maritime technical systems.

FIRST CYCLE (BACHELOR'S DEGREE)

- Mechanical Engineering
- Technical Systems
Exploitation and
Diagnostics

SECOND CYCLE (MASTER'S DEGREE)

- Mechanical Engineering





Studies at this faculty prepare engineer navigators for ship operations in maritime transport. The educational process complies with international standards for officer training. Graduates acquire the skills necessary to serve as senior officers and ship captains.

FIRST CYCLE (BACHELOR'S DEGREE)

- Navigation
- Transport

SECOND CYCLE (MASTER'S DEGREE)

- Navigation
- Transport

POSTGRADUATE DIPLOMAS

- Risk Management in the Offshore Extraction and Offshore Wind Industries
- Cyber Security in the Maritime Industry
- Maritime Navigation Spatial Information Systems
- Modern Ship Management (in English)



FACULTY OF MANAGEMENT AND QUALITY SCIENCE

Click or scan:



Into the Modern Times with Tradition – this motto reflects the almost fifty-year experience of the Faculty and its policy, which takes into account the needs of the innovative economy. The Faculty of Management and Quality Science educates students for onshore jobs in the maritime economy and regional institutions. The faculty has the right to grant a doctor degree in economic sciences within the scope of commodity science.

FIRST CYCLE (BACHELOR'S DEGREE)

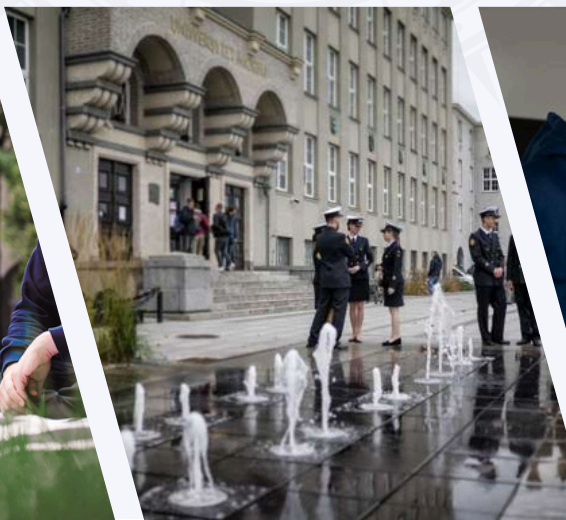
- Management
- Quality Engineering

SECOND CYCLE (MASTER'S DEGREE)

- Management
- Quality Engineering

POSTGRADUATE DIPLOMAS

- Logistics and International Transport
- Nutrition and Dietetic Services
- Project Management





The Faculty of Computer Science offers first-degree engineering programs in Internet of Things applications, as well as web and mobile app development.

The curriculum is tailored to meet the demands of the modern labor market. A key advantage of the Computer Science program is its interdisciplinary approach, combining knowledge from four fields: computer science, electronics, telecommunications, and automation, which naturally converge in many technical applications, such as the Internet of Things.

UPON GRADUATION, THE STUDENT ACQUIRES THE SKILLS TO

- design and operate information systems with a particular focus on those where there is a need to integrate IT, electronic and telecommunications components
- design IoT applications, as well as mobile and web applications





GMU TRAINING SHIPS

04.1

DAR MŁODZIEŻY

Built in 1982 at the Gdansk Shipyard, the vessel serves as a training platform for GMU students from the Faculty of Navigation and other faculties. Known as the "White Frigate," it plays a crucial role in seafarer training.

Practical training on board the Dar Młodzieży is also carried out by students from Szczecin Maritime University, maritime secondary schools, trainees from foreign ship crew training centers, and sailing enthusiasts. The Dar Młodzieży has successfully served as a seagoing ambassador for Poland, completing numerous spectacular voyages across all oceans, including two circumnavigations of the globe—sailing around Cape Horn in 1987/88 and during the "Independence Sail" in 2018/2019.



04.2

HORYZONT II

The training and research ship Horyzont II is a modern seagoing teaching laboratory designed to provide students with a hands-on learning experience in a real-world maritime environment. Built in 2000 on the hull of the Polarex, a former polar expedition ship, Horyzont II is now one of the most advanced vessels for maritime education and research.

Equipped with multiple state-of-the-art navigation and communication systems, the ship offers students and trainees the opportunity to develop and refine the knowledge and practical skills required by officers—navigators, mechanics, and electricians—who serve on merchant ships. The onboard training facilities simulate the conditions that students will encounter in their professional careers, providing a comprehensive understanding of shipboard operations and the latest technological advancements in the maritime industry.

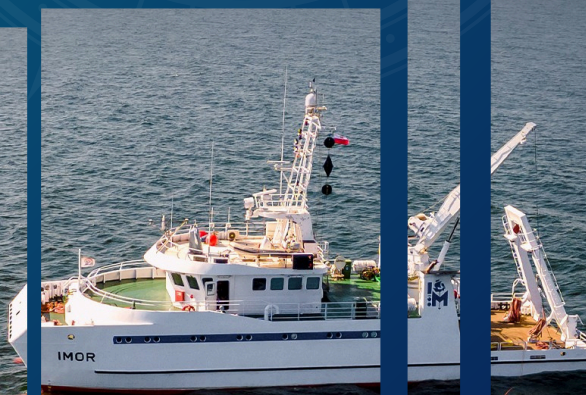


04.3

IMOR

The research vessel IMOR, commissioned in February 2006 as a "floating multi-purpose oceanographic research laboratory," was the first Polish vessel specifically adapted to conduct comprehensive coastal and shallow floodwater research. This advanced vessel is equipped with state-of-the-art scientific instruments and technologies, enabling it to carry out a wide range of oceanographic studies in challenging marine environments.

Initially designed for coastal and floodwater research, IMOR has since become a vital tool in a variety of marine scientific fields. Its primary task is conducting pre-investment research in the Baltic Sea, where it plays a crucial role in gathering data needed for the planning and implementation of coastal development projects. The vessel also conducts detailed monitoring of the Polish coastal zone, providing essential information for environmental protection, sustainable coastal management, and the conservation of marine ecosystems.



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OTHER UNITS AND FACILITIES AT GMU



20 Roberta de Plelo St.
80-548 Gdańsk
Tel. (058) 301-16-41
im@im.umg.edu.pl



The Maritime Institute (MI) became the Polish offshore market leader in the field of environmental surveys and the development of environmental, geophysical, geological, and geotechnical documentation for offshore investments, particularly in the wind energy sector.

Furthermore, this unit is active in various research and development projects in the areas of environmental protection, marine resources, and water ecology including sea fisheries. The Institute performs highly specialized laboratory tests in chemistry, biology, and offshore geotechnics, provides expertise on maritime hydro techniques, and operationalizes artificial intelligence in transport to optimize the logistics process and promote ecological transport.





The main purpose of the Offshore Wind Energy Centre is:

- Educate highly qualified managers and specialists in the Offshore Wind industry.
- Support companies and institutions in implementing effective management, organisational and technological solutions.
- Disseminate current knowledge on the functioning and development of Offshore Wind organisations.
- Stimulate awareness of the importance of Offshore Wind for the national economy, especially for energy security, economic growth and labour market development.
- Promote Offshore Wind Energy as essential for mitigating regional and global climate challenges.
- Publish opinions and analyses of the development of the Offshore Wind Energy market.
- Promote GMU as a leading centre of excellence in Offshore Wind and renewable energy.



05.3

OFFICER TRAINING CENTER

Click or scan:

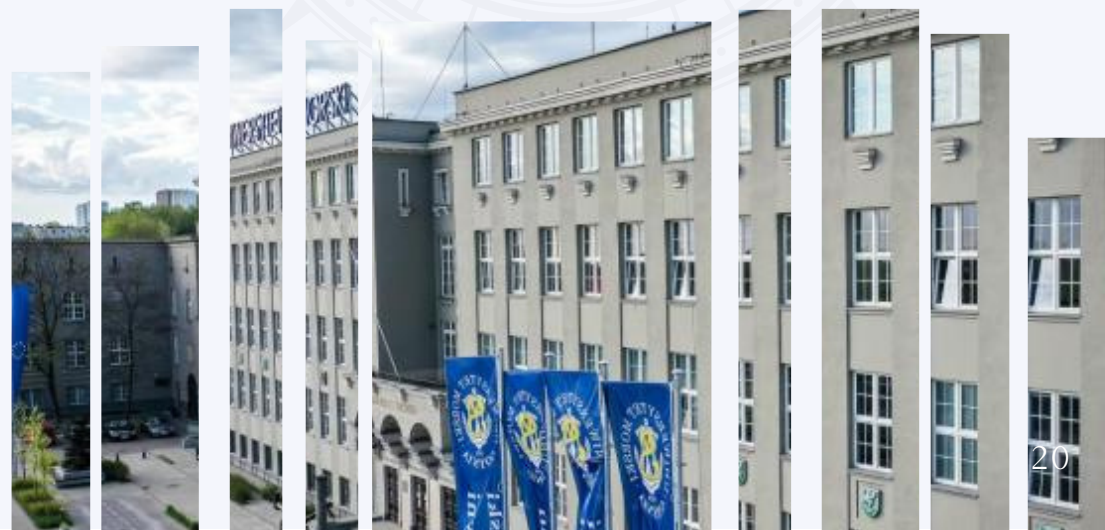


Gdynia Maritime School is a private institution managed by the Officers Training Center (OTC) of Gdynia Maritime University. The school holds a PN-EN ISO 9001:2001 quality system certificate and offers two study programs:

- Navigation – specializing in maritime transport
- Mechanics and Mechanical Engineering – specializing in marine power systems operation

The school prepares students for certification exams as deck officers (Navigation) or engineering watch officers (Mechanics and Mechanical Engineering) under the Maritime Authority.

Classes are held at Gdynia Maritime University by experienced faculty. The 2.5-year program includes a 1.5-year paid internship on merchant ships. Graduates earn diplomas and secure jobs with top shipping companies.



SPORTS AND RECREATION CENTER

Click or scan:



Sport's hall

The hall room has a multifunctional board designed for various team games. The hall room is fully functional multimedia system and an auditorium that can accommodate 130 people.

Swimming pool

Our facility offers a sports pool with a depth of 1.10m to 3.15m in which you can hone your swimming skills on 6 with 25- metre-long swimming lanes.

Sailing and Watersports Centre

The centre organises offshore sailing traineeships, sailing and powerboat courses, sailing and rowing regattas and other events connected with sailing, water tourism and recreation, and water sports.

Study of Physical Education and Sports

The Study is a university wide unit that conducts physical education, sport and recreation activities for students and employees of Gdynia Maritime University.



OTHER UNITS

Foreign languages center

The Foreign Languages Centre is a university-wide unit that provides classes for full-time and part-time (extramural) students of all faculties and disciplines at Gdynia Maritime University, including doctoral candidates.

Library

The library has a collection of more than 100,000 books, some 9,000 periodicals and more than 200 special collections, is computerised and has at its disposal a reading room.

Planetarium

The building of the GMU Faculty of Navigation houses the most modern facility of its type in Poland. The Planetarium is used to conduct classes and lectures for students as well as organise showings for astronomy enthusiasts.

Academic Choir

Join the choir to develop your vocal skills with professionals and perform at events in Poland and abroad.



SCIENTIFIC CIRCLES

Students of Gdynia Maritime University may have many opportunities for involvement in social and political activities, and pursue their scientific, cultural, sporting, and creative passions within student organisations and associations and Student Special Interest Groups on a variety of topics.

The following are some of the Special Interest Groups currently active at the University:

- "e-Business"
- "Human Machine Interface"
- "IOTES"
- "Marine Communications Club Szkuner"
- "Navigator"
- Polish Electrical Engineers' Association EVPL
- "Cargo" - on Commodity Science
- "Translog" Transport and Logistics
- "Seanovation"
- "Economics of Services"
- "Sea Quest"
- "CAD & Cut"
- "Inwestor"
- "Watchers" Innovative Transportation and Logistics Systems
- "LoGISTic"
- "ProMant" Project Management
- "Nautica"



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LOCATION AND SURROUNDING AREA

06.1

GMU LOCATION

Gdynia

The University is based in Gdynia, Poland, a modern maritime-oriented port city of which the University is an integral part.

Having received its city rights in 1926, Gdynia is one of the youngest Polish cities and has about 251,000 inhabitants.

With its very big and famous harbour, Gdynia is the sea capital of Poland. No other Polish town and only few European cities have such a long seafront and easy access to the sea. It is 12.5 km long, excluding the port area.

Gdynia is known for it's marvelous nature. On one side is bordered by the sea and beautiful beaches, on the other it is surrounded by the Tricity landscape par kwith moraine hills. So it's perfect for trekking lovers.



MAIN CAMPUS PLAN

06.3

NAVIGATION CAMPUS PLAN



How to get here (3 Jana Pawła II Av.)

- By long-distance and SKM train: Get off at "Gdynia Główna" station and then take a 10-minute walk.
- By city bus: Lines 25, and 28 stop at the "Centrum Handlowe Batory" bus stop.



ACCOMMODATION IN GMU

Click or scan:



Gdynia Maritime University offers places in its dormitories for all incoming Erasmus and international students. It is a good way to integrate with locals. The price for a place is relatively low but reflects the basic conditions.

The dormitories are conveniently located close to public transport hubs, the train station, the city center, and the beach.

Next to the dormitories, there are green areas, shops, fitness clubs, and other points of interest. The facilities are secured, ensuring 24/7 safety within the dormitories. Electricity, heating, and water – all utilities are included in the rental price, so you don't have to worry about additional costs. Common areas in the building are cleaned by a professional cleaning team. Residents are responsible for keeping their rooms clean.

Prices for accomodation in Student's Seaman Houses

350 pln - double or triple room

630 pln - 1 student in double room

490 pln - 2 students in triple room



TOURIST ATTRACTIONS IN GDYNIA

[Click or scan:](#)

The city of Gdynia, in addition to its beautiful natural surroundings, boasts numerous tourist attractions, cultural venues, and sports facilities. You certainly won't get bored here. Notably, it is an excellent place for all kinds of water sports. Events such as Gdynia Sailing Days, Red Bull competitions, and street runs are organized here. Culture enthusiasts will also find something to enjoy. The city is home to two theaters, including one of the most prestigious musical theaters in Poland.

In July, Gdynia hosts a large music festival Opener, and in September The Polish Film Festival.

Here are some noteworthy attractions:

- "Dar Pomorza" and the World War II destroyer "Błyskawica" - both turned to ships-museums
- Emigration Museum
- Naval Museum
- Mount Kamienna
- Musical Theatre in Gdynia
- Aquarium
- Experiment Science Center



06.6

COMMUTING TIPS IN TRICITY

Public transportation

Buses, trolleybuses, and trams – one must be careful when using public transportation in the Tricity area, as each city has its own system and pricing. In Gdańsk, the system is managed by ZTM (ztm.gda.pl), while in Gdynia, it is managed by ZKM (zkmgdynia.pl). Sopot is served by both.

You can download the apps like: GoPay, jakdojade.pl, moBILET, mPay, SkyCash, zbiletem.pl where you can plan your trip and buy a ticket.

The cost of monthly ticket varies between 51 - 156 pln depending on options.

Single use ticket for a bus costs 4 pln.

Green transport possibilities

In Gdynia you can also easily rent a city bike or a scooter, using apps like : Mevo, Bolt, Lime.

Carsharing

You can also rent a car for minutes by easy to use apps like , Bolt, Traficar or Panek.



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STUDY AT GDYNIA MARITIME UNIVERSITY

ADMISSION POLICY FOR FOREIGNERS

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Non-nationals are admitted to courses of study on the same terms as Polish citizens, with the exception of the qualification process (ranking). Gdynia Maritime University (GMU) may require students to attend a "foundation" year to improve their command of Polish and enhance their knowledge of mathematics, physics, and English. Studying in Poland for foreigners is subject to fees, with the following exceptions:

- EU/ Swiss Confederation/ EFTA countries citizens
- permanent or temporary residents of EU countries
- persons with a refugee status
- non-nationals with polish language certificate C1 or above
- holders of a "Karta Polaka" or persons or beneficiaries of a decision confirming Polish origin
- a spouse, ascendant or descendent of a citizen of the Republic of Poland,



REQUIREMENTS FOR STUDYING IN POLISH

Click or scan:



Non-nationals may be admitted to course of study in Polish at GMU, at any faculty if they:

- complete a preparatory course enabling them to study in Polish,
- have been awarded a certificate of Polish as a foreign language at B2 level,
- hold a secondary school leaving certificate (Matura) issued in the Polish education system, or
- graduated from a secondary school abroad, where classes were conducted in Polish,
- provide a secondary school leaving certificate entitling the candidate to apply for higher education. for some countries this diploma must be accompanied by a statement from the Director of NAWA (Polish National Agency for Academic Exchange) confirming the certificate's recognition for further education purposes.

See if Your document requires certification at:

<https://nawa.gov.pl/en/recognition/recognition-for-academic-purposes/applying-for-admission-to-first-long-cycle-studies>



REQUIREMENTS FOR STUDYING IN ENGLISH

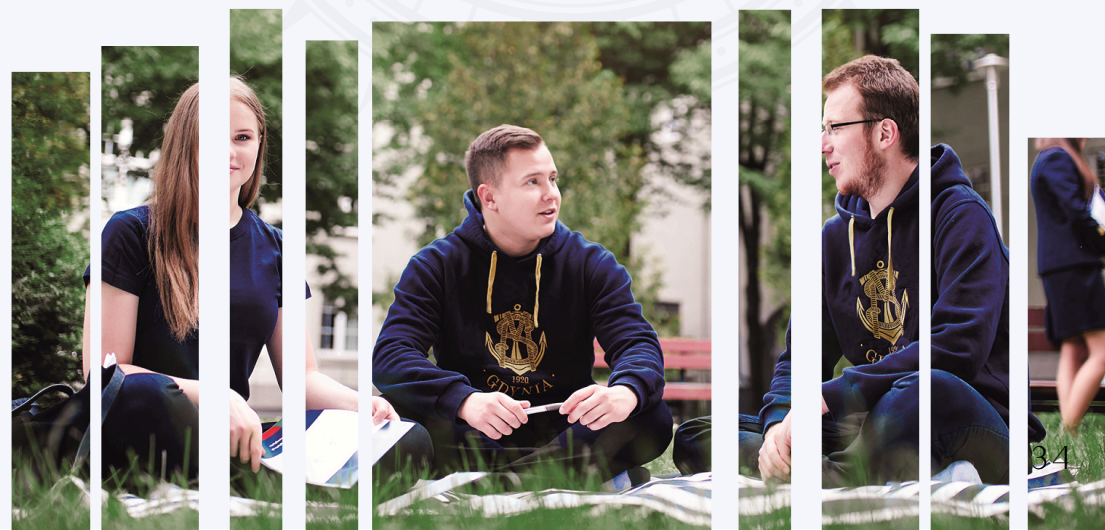


Non-nationals may be admitted to a course of study conducted in English, if:

- they can provide a valid certificate confirming their command of English at a minimum B2 level
- hold a certificate, diploma or other document confirming the completion of secondary school education abroad in which the classes were conducted in English
- provide a secondary school leaving certificate entitling the candidate to apply for higher education. for some countries this diploma must be accompanied by a statement from the Director of NAWA (Polish National Agency for Academic Exchange) confirming the certificate's recognition for further education purposes.

See if Your document requires certification at:

<https://nawa.gov.pl/en/recognition/recognition-for-academic-purposes/applying-for-admission-to-first-long-cycle-studies>





FIELDS OF STUDIES IN ENGLISH



Academic Field:	Navigation
Level of studies:	1st-Cycle (bachelor's degree)
Mode of study:	Full-time
Duration:	7 semesters

The Maritime Transport degree offers a 3-year program preparing students for careers in navigation and ship operations. Graduates earn an engineering diploma (BSc equivalent) and STCW certification, qualifying as officers in charge of navigational watches.

The curriculum includes practical training aboard the "Dar Młodzieży." Admission requires a secondary school certificate. Students gain skills for roles as senior officers and ship captains, with certification as officers in charge of navigational watches on merchant ships. The curriculum covers core subjects like mathematics, physics, and computer science, alongside specialized areas such as navigation, ship stability, maritime communications, and meteorology.



08.2

SHIP PROPULSION PLANT AND OFFSHORE CONSTRUCTION OPERATION

Click or scan:



Academic Field: Mechanical Engineering
Level of studies: 1st-Cycle (bachelor's degree)
Mode of study: Full-time
Duration: 8 semesters

Students of the marine specialisation in Mechanical Engineering gain comprehensive knowledge and skills in marine propulsion systems and offshore structures, preparing them for roles as marine engineering officers.

The program meets STCW 78/95 requirements and enables graduates to secure well-paid positions on merchant ships. These graduates are highly valued in the global marine industry, with rapid career advancement opportunities. The Ship Propulsion Plant and Offshore Construction Operation specialisation is fee-based.



MARITIME BUSINESS AND MANAGEMENT

[Click or scan:](#)

Academic Field: Business and Management

Level of studies: bachelor / master

Mode of study: Full-time

Duration: 6 semesters (bachelor)
4 semesters (master)

The Business and Management in the Maritime Economy program includes courses in general management and economic sciences, such as strategic management, innovation management, and modern marketing, as well as selected humanities subjects aimed at developing skills essential for future managers. Students also gain knowledge of selected issues related to the maritime economy, such as marine spatial planning and development, marine resource management, and renewable energy sources.

Graduates receive a competitive education that prepares them to assume managerial positions in companies within the TSL sector (transport, shipping, logistics), offshore industry, and shipbuilding sector. Our program enables students to build careers as managers and leaders in the maritime industry.



REQUIRED DOCUMENTS

The complete set of documents required for enrolment on the first year of study at GMU includes:

1. A signed application form printed from the Online Application System;
2. A signed application for student accommodation printed from the Online Application System (when student accommodation is required);
3. Proof of payment of the application fee;
4. An original secondary school leaving certificate, certified by the Director of NAWA if required (you can check whether your diploma needs recognition here: <https://nawa.gov.pl/en/recognition/recognition-for-academic-purposes/applying-for-admission-to-first-long-cycle-studies>)
5. A medical certificate issued by a doctor of labour medicine confirming suitability to follow a course of study, including taking part in training at sea (1st-cycle candidates);
6. For 2nd-cycle degree programmes (master's), an original or certified copy of a diploma or degree certificate for a 1st-cycle bachelors degree appropriate to the 2nd-cycle degree programme to which you are applying, including a supplement.



08.5

TUTORIAL

FEES

Click or scan:



	STUDIES IN ENGLISH	RATE OF FEE
1.	Maritime Business and Management	1750 EUR 1 semester of 1-cycle study 3500 EUR full year of 1-cycle study
2.	Navigation Faculty	3000 EUR 1 semester of 1-cycle study 6000 EUR full year of 1-cycle study
3.	Mechanical Faculty	2500 EUR 1 semester of 1-cycle study 5000 EUR full year of 1-cycle study
4.	Resumption of studies	200 EUR
5.	Completion of program differences	Fee set by the Rector in consultation with the Dean of the Faculty

	STUDIES IN POLISH	RATE OF FEE
1.	Study of land-based specialities	1200 EUR for a year
2.	Study of maritime specialities	1650 EUR for a year
3.	Resumption of studies	100 EUR
4.	Completion of program differences	Fee set by the Rector in consultation with the Dean of the Faculty



MBA



Duration:	4 semesters
Language:	English
Start:	October 2024
Teaching mode:	80% face-to-face

PRACTICAL VALUE

- Efficient and interactive programme based on current industry and managerial practices,
- Specialist sessions led by OWE companies present current developments and real business cases,
- Dynamic workshops encourage implementation of acquired competencies in the workplace,
- Sharing experiences and ideas inspires creativity and brings innovation to participating companies,
- Networking with programme peers establishes strong professional and business contacts,
- The programme combines industry expertise with developing a range of universal management and leadership skills,
- The EOW MBA is an internationally minded programme delivered with business and academic partners with extensive experience in Offshore Wind Energy.



EXECUTIVE OFFSHORE WIND MBA PROGRAMME

SEMESTER I	SEMESTER II
Introduction to Offshore Wind Energy Strategic Management Logistics and Supply Chain in the OWE Sector Organisational Behaviour Business Simulation Game OWE - Recent Developments and Business Cases I	Management Accounting Project Management Operational Safety and Risk Management in OWE Leadership and Team Management OWE - Recent Developments and Business Cases II
SEMESTER III	SEMESTER IV
Financial Management Economics of Offshore Wind Farms Marketing Management Human Resources Management Legal Aspects of Business and Management OWE - Recent Developments and Business Cases III	Future Scenarios in Strategy Development ESG - Sustainable Business Development Management Information Systems Innovative Leadership - Innovative Teams Global Business and Cultural Diversity Personal Leadership Development OWE - Recent Developments and Business Cases IV

The Executive Offshore Wind MBA is delivered by the Offshore Wind Energy Centre at Gdynia Maritime University, University of Applied Sciences Bremerhaven and Business Academy SouthWest - leaders in delivering management and specialist programmes for the Offshore Wind Energy sector. UASB and BASW established the world's first Offshore Wind MBA.

EXECUTIVE OFFSHORE WIND MBA ENROLMENT

The programme is designed for candidates with experience in the maritime and Offshore Wind sectors who intend to accelerate their managerial development and for managers from other industries who aspire to advance their professional careers in the OWE sector.

ENTRY REQUIREMENTS

- Graduate degree
- 3+ years of managerial experience
- Communicative command of English
- Admission interview

DOCUMENTS

- A copy of degree certificate(s)
- Certificate of employment

ADMISSION FEE

16,500 PLN per semester





ERASMUS+

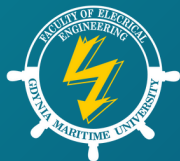
ERASMUS+ PROGRAMME AT GMU

Erasmus+ is the EU's program to support education, training, youth, and sport in Europe. With a budget of €14.7 billion, it will provide opportunities for over 4 million Europeans to study, train, gain experience, and volunteer abroad.

Gdynia Maritime University has been participating in the international Erasmus program since 1998, coordinating and organizing the exchange of students and academic staff. It has also been involved in developing and implementing the European Credit Transfer and Accumulation System (ECTS), as well as preparing curricula, syllabi, and modules.

The aim of Erasmus is to raise the quality of education in the countries participating in the program by expanding international cooperation between higher education institutions and supporting the mobility of students and university staff (for more details, see the Erasmus Charter for Higher Education and the GMU Erasmus Policy Statement).



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Academic Year

SEMESTER	FROM*	TO*
Winter semester classes + exams	Beginning of October	Mid-February
Spring semester classes + exams	Mid-February	Mid-June

*Please note: These dates are provisional and subject to change. Detailed days will be given in the Letter of Acceptance.

Application deadlines for Autumn semester or full academic year

- Nomination Deadline: 15th May
- Application Deadline: 15th June

Application deadlines for Spring semester

- Nomination Deadline: 15th September
- Application Deadline: 30th November





English Language Skills

All incoming Erasmus students are required to have a level of English language proficiency that enables them to understand lectures, fully participate in classes and seminars, and sit examinations in English. Ideally, students should have a B2 level, but at a very minimum, a B1 level is required.

Erasmus partner universities

The list of partner institutions changes over the course of the program. The updated list is available on the GMU website, with a link provided in the corner of this page.

IMPORTANT NOTE!

- The documents (application, learning agreement, etc) must be filled in on the computer and scanned properly (scanned in good quality, not photographed).
- The documents with handwriting will not be accepted.
- All your documents shall be sent together in one email message.



APPLICATIONS FOR ERASMUS+

Click or scan:



If you wish to study as an exchange student at GMU, please follow the steps below. After we receive your official nomination from your home university, we will send you a link to the application procedure and forms. The application should include the following documents:

- The application form. This form is filled online via link given after nomination
- The learning agreement: learning-agreement.eu The learning agreement must be signed by you and the Erasmus academic coordinator at your home university,
- Your latest available transcript of records,
- Accommodation form. This form can be downloaded as a Word document on the university site.

Confirmation of Acceptance

Applications will be reviewed by the GMU Erasmus Coordinators in the relevant faculty. Once your application has been approved by the receiving faculty, you will receive a confirmation email from the GMU Erasmus office. You can then begin preparing all other practical matters related to your stay in Gdynia. Any further information, such as orientation details, will be emailed to you in due course.



LEGAL ISSUES FOR INTERNATIONAL STUDENT

REQUIRED DOCUMENTS

Passport/ Visa

A valid passport or ID is required to enter Poland. Additionally, non-European citizens may need a visa. To obtain a Polish visa and for further information, please contact the Polish embassy or consulate in your country.

Insurance

When traveling abroad, it is advisable to purchase insurance that will cover the costs of medical treatment. You should also insure your luggage for the duration of your trip. Generally, travel insurance can be purchased through a travel agency, but you may also contact your insurance company directly.

Student ID

When registering at GMU, you will be asked to apply for a GMU student ID. It is also worth purchasing an International Student ID (ISIC), as it provides access to various discounts. For example, holders of an ISIC card receive a 50% discount on domestic train tickets and public transportation.

Other documents

If your home university requires any certificate on its own form, please bring one with you.



LEGALISATION OF STAY IN POLAND

Click or scan:



If you are an EU/EEA citizen, you only need your ID document (e.g., identity card or passport) to enter Poland. For stays exceeding 90 days, please refer to the information about temporary residence. Information for EU/EEA citizens can be found on the website:

mos.cudzoziemcy.gov.pl/en

A citizen of a non-EU/EEA country can enter the territory of Poland with a valid travel document (passport) and a visa (we recommend a long-term national D-type visa).

The list of countries whose citizens are exempt from visa requirements for stays of up to 3 months, as well as more information regarding entry to Poland and visa requirements, can be found on the following website:

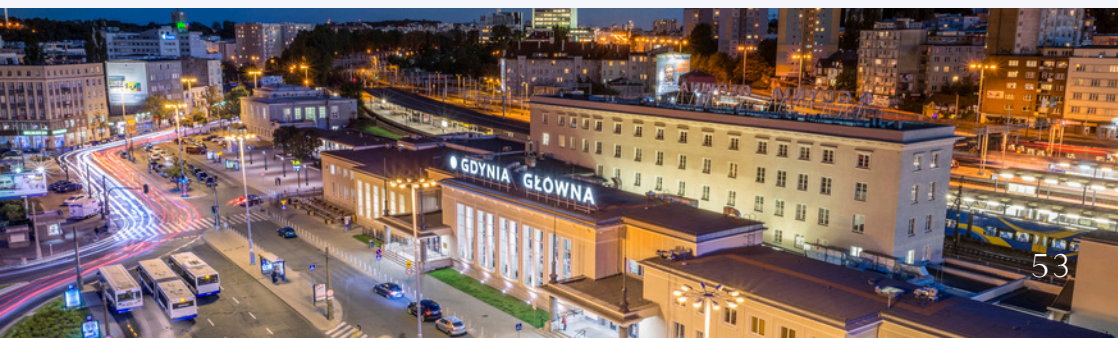
gov.pl/web/udsc-en

A Polish visa is valid in all other Schengen states (during one or more visits) for a total stay of up to 3 months within a six-month period, calculated from the date of the first entry.

EU citizens are required to register if their stay in Poland exceeds 90 days, while non-EU citizens must register within 4 days of their arrival.

Required documents: Application form and passport.

City Hall: Gdynia, 52/54 Marszałka Józefa Piłsudskiego Av.



TEMPORARY RESIDENCE PERMIT

[Click or scan:](#)

Submission of the application:

The procedure of legalizing temporary stay takes place in a voivodeship office - in the department competent for foreigners. For Tricity that will be:

Pomorski Urząd Wojewódzki w Gdańsku

21/27 Okopowa St.

80-810 Gdańsk

Oddział ds. Legalizacji Pobytu Cudzoziemców (room nr 1)

The basic set of documents necessary to apply for a temporary residence permit:

- application for a temporary residence permit completed in accordance with the instructions (depending on the voivodeship, one or two copies may be required),
- 4 recent colour photos (in accordance with the requirements),
- a valid travel document (2 photocopies of all pages with annotations, original available for inspection),
- a confirmation of payment of stamp duty*,
- basic documents required for a given type of temporary residence permit,
- a certificate issued by the unit providing education on admission to studies or on continuation of studies / preparatory course to study in Polish.

*The stamp duty for examining the case of granting a temporary residence permit is PLN 340 or PLN 440 depending on the basis on which the application was submitted. The fee is returned in the event of a negative decision at the request of the person.

In the event of a positive decision, an additional PLN 100 for the issuance of a residence card must be paid.

ENJOY YOUR STAY IN POLAND



Edition:
Anna Kapuścińska, M.Sc.
International Students
Services Office
2024